

**CORPORATE SUPPORT SERVICES
DIRECTORATE
ESTIMATES 2012/13**

CORPORATE SUPPORT SERVICES

Revenue Budget 2012/13

Introduction

The Corporate Support Services Directorate is responsible for the services listed on the summary page, opposite.

Further detail of the services and the related CSB growth and DDF items are shown on the appropriate budget page.

Directorate Savings

Within each directorate, a saving line has been included within the Growth listing that has been achieved through the budget process. This saving is the result of identifying scope to reduce budgets, based on the averaging of the last three years actuals.

Depreciation

Where a service employs fixed assets in service delivery, depreciation on those assets is charged to the relevant service. This however does not impact on the level of Council Tax, these charges are reversed out in the Revenue Expenditure, Income and Financing Summary after the net operating expenditure is calculated. There has been a change to the way depreciation is calculated. It is now based on charging depreciation on the components that make up the Fixed Asset in question. The effect has generally been to increase the level of depreciation charge.

Revenue Expenditure funded from Capital under statute

Some expenditure incurred by the authority is of a capital nature but does not relate to fixed assets of the Authority. In this situation the expenditure is classified as revenue but can be funded from capital resources the funding side of the transaction like the depreciation reversals is shown in the Revenue Expenditure, Income and Financing Summary after the net operating expenditure is calculated.

Compliance with accounting guidance

The 2012/13 budget has been prepared in accordance with the latest guidance, in particular the Service Reporting Code of Practice for Local Authorities (SeRCOP). The code of practice replaced the Best Value Accounting Code of Practice and has the status of statutory "proper practice". It is also expected that members of CIPFA will comply with all the requirements of the Code as it defines best professional practice in terms of financial reporting. The only divergence from the code in these budget papers occurs where the Directorate service groupings differ from those required by the Code of Practice. The Directorate groupings are given precedence in these papers.

In order to increase the degree of consistency across all sectors of the economy when presenting financial information, central government has adopted International Financial Reporting Standards (IFRS). Local Authorities have adopted this for financial years beginning on 1 April 2010. IFRS is more concerned with the presentation of financial information in the Statutory Statement, but there is a minor impact on the budget figures.

Budget format

The format of the attached budget papers is the same as that adopted last year. The summary page is split into three groups: Direct Services, Regulatory Services and Support & Trading Services. Not all Directorates will have all three types of service grouping.

Direct Services –These reflect the headline services provided by the directorate.

Regulatory Services –The Cabinet has no part to play in the exercise of regulatory functions such as planning and licensing. However the Cabinet is responsible for the totality of the Council's budget. The costs of the regulatory functions therefore have been included in the appropriate Directorate budgets.

Support and Trading Services -Responsibility for support services and trading type arrangements has been split across a number of Directorates. In order to be transparent about the costs associated with these areas, they have been included in the relevant Directorate. However the net cost of these services is recharged to the direct and regulatory functions, either within the same Directorate or across a number of Directorates. Therefore to avoid double counting the costs are reversed out so as to arrive back at the true net cost of the Directorate.

The summary page then includes the traditional re-analysis of the budget in terms of its' opening Continuing Services Budget, CSB growth and savings, and District Development Fund expenditure and savings.

Corporate Support Services

General Fund Estimate Summary

2010/11	2011/12			2012/13		
Actual	Original	Probable		Gross	Gross	Net
£000	Estimate	Outturn		Expend	Income	Expend
	£000	£000		£000	£000	£000
Direct Services						
(752)	(2,242)	(2,119)	Land & Property	613	2,852	(2,239)
384	519	520	Other Activities	933	442	491
(368)	(1,723)	(1,599)	Total Direct	1,546	3,294	(1,748)
Regulatory Services						
38	42	36	Licensing & Registrations	148	103	45
(65)	(30)	(30)	Hackney Carriage Licensing	155	179	(24)
(27)	12	6	Total Regulatory	303	282	21
(395)	(1,711)	(1,593)	Total (Transferred to GF Summary)	1,849	3,576	(1,727)
Support and Trading Services						
1,519	1,513	1,527	Legal & Administration Services	1,594	53	1,541
2,197	2,422	2,346	Accommodation Services	2,403	18	2,385
1,666	1,657	1,640	Other Support Services	1,722	23	1,699
(1,390)	(1,444)	(1,424)	Recharged to this Directorate	(1,477)	(25)	(1,452)
(3,991)	(4,148)	(4,089)	Recharged to other Directorates	(4,242)	(69)	(4,173)
0	0	0	Total	0	0	0
(395)	(1,711)	(1,593)	Directorate Total	1,849	3,576	(1,727)
(373)	(488)	(577)	Continuing Services Budget			(1,852)
10	138	169	Continuing Services Budget - Growth			90
(164)	(1,481)	(1,573)	Continuing Services Budget - Savings			(15)
(527)	(1,831)	(1,981)	Total Continuing Services Budget			(1,777)
221	120	477	District Development Fund - Expenditure			50
(89)	0	(89)	District Development Fund - Savings			0
132	120	388	Total District Development Fund			50
(395)	(1,711)	(1,593)	Directorate Total			(1,727)

Corporate Support Services

Development Fund & Growth Items

		Original 2011/12 £000's	Probable 2011/12 £000's	Original 2012/13 £000's
CSB Growth Items				
Local Land Charges	Removal of Personal Search charges (LLC Amendment Rules 2010)	35	35	
Local Land Charges	ECC Charge for highways LLC search		6	
Industrial Estates- Brooker Rd	Rental Income	(10)	(8)	(7)
Estates & Valuation	Additional Fees from re-assignments etc		(8)	
Industrial Estates- Oakwood Hill	Rental Income	4	(13)	
Industrial Estates - O Hill Workshops	Rental Income	4		(5)
Industrial Estates- Langston Road	Rental Income		8	
Fleet Operations	MOTs - Reduced Income		25	40
Civic Offices	Car Park Rental - Black Lion	(5)	(5)	
Offices & Depots	Gas & Electricity		(42)	14
Offices & Depots	NNDR Re-assessment	63	63	36
Langston Road Depot	WRVS Termination of lease	32	32	
Business Premises	Transfer to General Fund from HRA	(1,429)	(1,412)	
Administration & Secretarial	Messenger -Member Despatch			(3)
Directorate Savings	General	(37)	(85)	
Total Corporate Support Services		<u>(1,343)</u>	<u>(1,404)</u>	<u>75</u>

		Original 2011/12 £000's	Probable 2011/12 £000's	Original 2012/13 £000's
Development Fund Items				
Emergency Planning	ECC charge for Emergency Planning Resource		(7)	
Civic Offices	Climate Change Smart-metering	5	5	
Estates & Valuation	Consultant's fees Legal & Taxation-Langston Rd Project		25	
Estates & Valuation	Council Asset Rationalisation	35	130	
Estates & Valuation	Council Asset Rationalisation HRA Contribution		(19)	
Office Accommodation	Essential Work to Civic Offices- planned maintenance	65	65	
Non HRA Building Maintenance	Planned Building Maintenance Programme	15	124	45
Local Land Charges	Increased Income		(63)	
Greenyard Waltham Abbey	Rental Income		8	5
Industrial Estates- O Hill Workshops	Rental Income		20	
Local Land Charges	Removal of Personal Search charges(Claims) (LLC Amendment Rules 2010)		100	
Total Corporate Support Services		<u>120</u>	<u>388</u>	<u>50</u>

Corporate Support Services

Land and Property

Industrial Estates

The budget comprises commercial property at Oakwood Hill, Brooker Road, North Weald, and Langston Road industrial estates.

Brooker Road

The original 2011/12 estimate includes additional CSB income of £10,000 which has been revised to £8,000 and £7,000 for the 2012/13 budget resulting from re-letting and rent reviews.

Langston Road

This budget relates to land at Langston Road where the Council receives ground rent for properties which occupy land at Prospect Business Park and the Seedbed Centre. The Council has no direct control over the management of the 42 units which are let by EFI (Loughton) Ltd, with the Council receiving a ground rent of 15% of gross income collected.

A CSB item is included in the probable outturn for 2011/12 for reduced income from the seedbed centre resulting from an increase in voids from 12% in 2010 to 23% in the current year.

Oakwood Hill Industrial Estate

The Council receives ground rent for the land on which industrial units were originally erected by tenants on Oakwood Hill Industrial Estate.

The probable outturn for 2011/12 includes a CSB item of £13,000 for increased income.

Oakwood Hill Workshop Units

The Council receives rent and service charges for units at the Oakwood Hill Workshop unit complex which was originally constructed by this Council.

A DDF item is included in the probable outturn for 2011/12 for reduced income of £20,000 resulting from voids. The budget for 2012/13 includes a reduced sum for building maintenance which has boosted the surplus for the year.

North Weald Industrial Site

The reduction in costs for 2011/12 probable outturn and 2012/13 estimate relate to a re-allocation of central overhead charges for support services.

David Lloyd Centre

This budget relates to the Council's share of income from the David Lloyd Centre. The agreement entitles the Council to receive a basic rent and 1.5% commission on turnover.

Other Land and Property

This budget relates to general way-leaves receivable and the property at Greenyard, Waltham Abbey previously used as a doctor's surgery.

Business Premises- Shops

This budget relates to Non Housing assets transferred from the Housing Revenue Account on 31 March 2011 comprising shops, public houses, and a petrol station.

A CSB income item was included in the original estimate 2011/12 for £1,429,000 which has been revised to £1,412,000 in the probable outturn. The reduction in net income from the original estimate relates to additional building maintenance charges.

Council Asset Rationalisation

DDF items are included in the 2011/12 probable outturn of £130,000 less £19,000 recharged to the HRA. The DDF budgets are for costs relating to consultants fees and site surveys for various sites throughout the district. The estimates for 2011/12, and 2012/13 also include overhead recharges for the Estates Division of £63,000 and £64,000 respectively.

Corporate Support Services

Land and Property

2010/11	2011/12			2012/13		
<i>Actual</i>	<i>Original</i>	<i>Probable</i>		Gross	Gross	Net
<i>£000</i>	<i>Estimate</i>	<i>Outturn</i>		Expend	Income	Expend
<i>£000</i>	<i>£000</i>	<i>£000</i>		£000	£000	£000
(79)	(122)	(132)	Brooker Road	71	207	(136)
(125)	(131)	(124)	Langston Road	3	127	(124)
(384)	(373)	(378)	Oakwood Hill	16	393	(377)
(176)	(178)	(152)	Oakwood Hill Workshops	24	214	(190)
6	12	2	North Weald	2	0	2
(758)	(792)	(784)	Total Industrial Estates	116	941	(825)
(111)	(110)	(109)	David Lloyd Centre	9	118	(109)
11	(4)	5	Other Land & Property	15	13	2
0	(1,429)	(1,412)	Business Premises	402	1,780	(1,378)
106	93	181	Council Asset Rationalisation	71	0	71
6	(1,450)	(1,335)	Total Land & Property	497	1,911	(1,414)
(752)	(2,242)	(2,119)	Total (Transferred to Summary)	613	2,852	(2,239)
(766)	(846)	(722)	Continuing Services Budget			(2,232)
6	8	8	Continuing Services Budget - Growth			0
(24)	(1,439)	(1,433)	Continuing Services Budget - Savings			(12)
(784)	(2,277)	(2,147)	Total Continuing Services Budget			(2,244)
32	35	28	District Development Fund - Expenditure			5
0	0	0	District Development Fund - Savings			0
32	35	28	Total District Development Fund			5
(752)	(2,242)	(2,119)	Directorate Total			(2,239)

Corporate Support Services

Other Activities

Emergency Planning

The budget relates to the cost of providing for emergency response services in the event of a local or national civil disaster, and emergency response in the event of war. The Civil Contingencies Act places a statutory responsibility on the Council to carry out risk based contingency planning and incident response.

The budget includes additional funding previously approved for the Council's statutory duties under the Civil Contingencies Act 2004. Joint arrangements are in place with Essex County Council in partnership with other authorities to provide a co-ordinated emergency planning service. The District contributes 50% of the costs of a joint Emergency Planning Officer, provided by the County Council.

A DDF saving of £7,000 is included in the probable outturn 2011/12 relating to a reduced Essex County Council recharge due to the vacancy of the joint emergency planning officer. Other reductions in the budget relate to the reallocation of central overhead costs

Fleet Operations

The facility based at Langston Road Depot is responsible for maintaining, servicing and repairing the Council's fleet vehicles, carrying out taxi and private hire vehicle licensing inspections and is a registered vehicle testing station with the Vehicle and Operator services Agency.

The probable outturn for 2011/12 includes a loss of income of £25,000 and the estimate for 2012/13 includes a further CSB loss of £40,000 relating to income from MOTs. A local car dealer stopped sending vehicles to Langston Road from August 2011 causing this reduction in income. There have been some employee related and insurance savings to offset this loss.

Local Land Charges

CSB growth has previously been included in this budget due to the significant loss of income arising from the down turn in the property market. Currently official land searches are ahead of budget and a DDF item of £63,000 for additional income is included in the probable outturn for 2011/12.

From April 2009 legislation changed the method by which search fees were levied. Regulations came into force directing that the fees charged for official searches (Local Authority and Private) should be based on actual cost recovery.

More recently the Government have accepted that the charges for personal searches are incompatible with the Environmental Information Regulations 2004 and should be discontinued. The official search currently levied at £100.00 remains unchanged.

There is an ongoing CSB loss of income from Personal searches of £35,000 which is included in the 2011/12 budgets. A DDF item in 2011/12 for £100,000 is included for possible claims which could be made by Personal search companies, who are currently undertaking court proceedings in an attempt to reclaim the fees previously paid. The Local Government Association is co-ordinating action on behalf of many local authorities in defending this action. In 2010/11 a specific grant was provided to Councils to meet personal search income losses of £34,000 but this was a one off. For 2011/12 in future years the Government had stated that the ongoing loss of fees will be considered as part of the Spending Review.

National Assistance Act Burials

It is the duty of the Council to bury or cremate the body of any person who has died or been found dead in Epping Forest District area, where no other suitable arrangements for the disposal of the body have been made. Direct costs are recovered from the estate of the deceased person, and the costs shown for this budget relate to support service charges for work undertaken by Legal Administration.

Public Conveniences

This budget relates to the running costs of two permanent buildings at Bakers Lane Epping and High Street Chipping Ongar, and various Automatic Public Conveniences at various locations throughout the District. The small reduction in the budget relates to a saving in electricity charges and depreciation charges.

Corporate Support Services

Other Activities

2010/11	2011/12			2012/13		
<i>Actual</i> £000	<i>Original</i> <i>Estimate</i> £000	<i>Probable</i> <i>Outturn</i> £000		Gross Expend £000	Gross Income £000	Net Expend £000
166	195	172	Emergency Planning	184	0	184
(86)	(89)	(73)	Fleet Operations	239	271	(32)
114	217	236	Local Land Charges	323	170	153
12	12	10	National Assistance Act Burials	9	0	9
178	184	175	Public Conveniences	178	1	177
384	519	520	Total (Transferred to Summary)	933	442	491
471	484	424	Continuing Services Budget			451
0	35	66	Continuing Services Budget - Growth			40
(19)	0	0	Continuing Services Budget - Savings			0
452	519	490	Total Continuing Services Budget			491
0	0	100	District Development Fund - Expenditure			0
(68)	0	(70)	District Development Fund - Savings			0
(68)	0	30	Total District Development Fund			0
384	519	520	Directorate Total			491

Corporate Support Services

Regulatory Services

Licensing Policy (Premises and Hackney Carriages)

The service for Hackney Carriages relates to the various aspects of regulatory licensing for public hire vehicles, and drivers, including taxi and hire cars (mini cabs). The Council has adopted powers to enable it to undertake this responsibility and as such there is now a statutory requirement. Fees are set by the Council, but Home Office guidance directs that the Council should not make a surplus.

The service for Licensing and Registration relates to a range of premises. Licensing applications (including renewal, variation, cancellation, transfer or imposition of conditions) are for public entertainment including music and dancing, sporting entertainment, theatres and cinemas, pet shops, animal breeding and boarding establishments, and riding establishments. Fees are set by the Council, but Home Office guidance suggests that they should be set at a level which covers the Councils costs of enforcement and administration. These responsibilities are statutory.

The Licensing Act 2003 governs the sale and supply of alcohol and control of public entertainment. Responsibility for licensing personnel and premises is the responsibility of District Councils who are the designated Licensing Authorities for the purposes of the Act.

The Gambling Act 2005 governs gambling by creating a single regulatory body, the Gambling Commission, and giving responsibility for licensing premises where gambling takes place to local authorities.

Licensing and Registration

The reduction in the probable outturn for 2011/12 and the increase for 2012/13 relates to the reallocation of central overhead charges for the Licensing Group. Certain types of Licensing income are set by statute and no inflationary increases are applied.

Hackney Carriages

The reduced surplus for the estimated outturn 2012/13 relates to reallocation of central overhead charges for the Licensing Group.

A complete re-assessment of administrative support was undertaken in 2010/11 in order to ensure that the overall level of service charges are correct, and that the structure of costs and charging reflects the statutory guidelines.

Corporate Support Services

Regulatory Services

2010/11	2011/12			2012/13		
<i>Actual</i>	<i>Original</i>	<i>Probable</i>		Gross	Gross	Net
£000	Estimate	Outturn		Expend	Income	Expend
£000	£000	£000		£000	£000	£000
38	42	36	Licensing and Registration	148	103	45
(65)	(30)	(30)	Hackney Carriages Licensing	155	179	(24)
(27)	12	6	Total (Transferred to Summary)	303	282	21
8	12	6	Continuing Services Budget			21
0	0	0	Continuing Services Budget - Growth			0
(35)	0	0	Continuing Services Budget - Savings			0
(27)	12	6	Total Continuing Services Budget			21
0	0	0	District Development Fund - Expenditure			0
0	0	0	District Development Fund - Savings			0
0	0	0	Total District Development Fund			0
(27)	12	6	Directorate Total			21

Corporate Support Services

Legal and Administration Services

Corporate Support Policy Group

This is a support service group comprising the posts of Director and Assistant Directors of Corporate Support Services. There are no significant changes to the budget.

Legal Services

The increase in the probable outturn for 2011/12 and the estimated outturn for 2012/13 relates to a reallocation of overhead charges for Support Services.

Administrative and Secretarial

The budget shows a reduction for the 2011/12 probable outturn relating to staff vacancies. There are also reductions in central overhead costs for both the current year and 2012/13.

Corporate Support Services

Legal and Administration Services

2010/11	2011/12			2012/13		
<i>Actual</i> £000	<i>Original</i> <i>Estimate</i> £000	<i>Probable</i> <i>Outturn</i> £000		Gross Expend £000	Gross Income £000	Net Expend £000
387	394	391	Corporate Support Policy	391	0	391
724	690	743	Legal Services	783	44	739
408	429	393	Administrative & Secretarial	420	9	411
1,519	1,513	1,527	Total (Transferred to Summary)	1,594	53	1,541
1,514	1,513	1,527	Continuing Services Budget			1,544
0	0	0	Continuing Services Budget - Growth			0
0	0	0	Continuing Services Budget - Savings			(3)
1,514	1,513	1,527	Total Continuing Services Budget			1,541
5	0	0	District Development Fund - Expenditure			0
0	0	0	District Development Fund - Savings			0
5	0	0	Total District Development Fund			0
1,519	1,513	1,527	Directorate Total			1,541

Corporate Support Services

Accommodation Services

Office Accommodation

Office Accommodation includes all of the Council's offices which are located at Epping High Street, Epping Hemnall Street, Waltham Abbey, Debden Broadway, Trapps Hill, and Copperfield Chigwell (Limes Farm Centre)

A CSB saving of £5,000 is included in the 2011/12 probable outturn for the discontinuation of rental of the Black Lion car park which was purchased from the Brewery. CSB growth of £63,000 is included in the 2011/12 estimates for an increase in national non domestic rates. Substantial savings have been made relating to energy resulting from the new heating system and replacement windows in the Condor building and extension, and for reductions to fixed plant maintenance.

Superintendents/Duty Officers

There are no significant changes to these budget.

Catering (Civic Offices)

The budget relates to the cost of vending machine provision. The reduction in costs over the original for 2011/12 relates to lower vending machine maintenance charges following on from the renewed vending equipment lease.

Depots

Depot Accommodation includes all of the Council's depots which are located at Langston Road and Burton Road Loughton, Town Mead at Waltham Abbey, and Epping Town in Epping.

The reduction in the probable outturn from the original 2011/12 relates to reduced energy charges. The increase for 2012/13 estimates relates to national non domestic rates rises, and an increase in building maintenance charges.

Corporate Support Services

Accommodation Services

2010/11	2011/12			2012/13		
Actual	Original	Probable		Gross	Gross	Net
£000	Estimate	Outturn		Expend	Income	Expend
£000	£000	£000		£000	£000	£000
1,571	1,723	1,659	Office Accommodation	1,680	18	1,662
117	118	117	Superintendents	119	0	119
128	132	129	Duty Officers	130	0	130
21	18	17	Catering (Civic Offices)	17	0	17
1,837	1,991	1,922	Total Office Accommodation	1,946	18	1,928
360	431	424	Depot Accommodation	457	0	457
2,197	2,422	2,346	Total (Transferred to Summary)	2,403	18	2,385
2,143	2,262	2,228	Continuing Services Budget			2,335
4	95	95	Continuing Services Budget - Growth			50
(24)	(5)	(47)	Continuing Services Budget - Savings			0
2,123	2,352	2,276	Total Continuing Services Budget			2,385
74	70	70	District Development Fund - Expenditure			0
0	0	0	District Development Fund - Savings			0
74	70	70	Total District Development Fund			0
2,197	2,422	2,346	Directorate Total			2,385

Corporate Support Services

Other Support Services

Building Maintenance

No additional funding is required in maintenance costs for this budget over the next two years. The increase in the budget relates to a re allocation of overhead charges.

Estates and Valuation

All items relating to the Council's Asset rationalisation programme are now included under Land and Property - Council Asset Rationalisation. There are no significant changes to the group budget.

Human Resources

The reduction in the probable outturn for 2011/12 compared with the original relates to a salary vacancy for the post of HR Operations Manager. There is also a saving in the Corporate Improvement costs for the training budget relating to consultants fees.

Payroll

This budget incorporates the costs and overheads of maintaining the council's payroll. The increase in the budgets from the original 2011/12 relates to an increased allocation of central overhead charges from the Policy Group, a re-allocation of central computer costs, and in 2012/13 the cost of IT development for a new payroll system.

Reprographics

This budget incorporates the costs and overheads of maintaining the print section., which provides a comprehensive reprographics service to all Directorates of the Council. The reduction from the original estimate 2011/12 to the probable outturn and estimate for 2012/13 relates to a reduction in central overhead charges.

Corporate Support Services

Other Support Services

2010/11 Actual £000	2011/12 Original Estimate £000	2011/12 Probable Outturn £000		Gross Expend £000	2012/13 Gross Income £000	Net Expend £000
487	496	518	Building Maintenance	523	0	523
319	324	316	Estates & Valuation	343	17	326
436	434	378	Human Resources	425	0	425
123	116	150	Payroll	147	1	146
299	287	278	Reprographics	284	5	279
1,665	1,657	1,640	Total (Transferred to Summary)	1,722	23	1,699
1,576	1,642	1,388	Continuing Services Budget			1,654
0	0	0	Continuing Services Budget - Growth			0
0	0	(8)	Continuing Services Budget - Savings			0
1,576	1,642	1,380	Total Continuing Services Budget			1,654
110	15	279	District Development Fund - Expenditure			45
(21)	0	(19)	District Development Fund - Savings			0
89	15	260	Total District Development Fund			45
1,665	1,657	1,640	Directorate Total			1,699

**CORPORATE SUPPORT SERVICES
SUBJECTIVE ANALYSIS 2012/13 ORIGINAL**

Cost Centre	Employees	Premises	Transport	Supplies	Other Contracted Services	Support Services	Depreciation	Gross Expenditure	(Internally Recharged)	Fees & Charges	Rental Income	Government Grant	Other Income	Gross Income	Net Expenditure
	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£
Land And property															
Brooker Road Industrial Estate		13,570				57,080		70,650			207,000			207,000	(136,350)
Langston Road Industrial Estate		100				2,860		2,960			127,000			127,000	(124,040)
Oakwood Hill Industrial Estate		1,010				14,680		15,690			393,000			393,000	(377,310)
Oakwood Hill Workshops Units		19,850				3,620		23,470			212,900			212,900	(189,430)
North Weald Industrial Estate		830				1,600		2,430						-	2,430
David Lloyd Centre		100				8,430		8,530			117,780			117,780	(109,250)
All Saints Churchyard		10,340						10,340						-	10,340
Greenyards		100				1,960		2,060			10,500			10,500	(8,440)
Wayleaves						2,190		2,190			2,000			2,000	190
Other Land and Property	-	10,440	-	-	-	4,150	-	14,590	-	-	12,500	-	-	12,500	2,090
Council Asset Rationalisation	4,910		100	30		65,470		70,510	-					-	70,510
Business Premises	25,740	136,450	1,820	23,290		213,180	1,770	402,250			1,780,000			1,780,000	(1,377,750)
Other Activities								-							
Emergency Planning	46,930		2,410	26,050		108,440	-	183,830						-	183,830
Fleet Operations	246,320	44,800	89,730	30,490		23,850	1,710	436,900	(197,960)	270,650				270,650	(31,710)
Local Land Charges	145,490		400	49,600		109,000	18,290	322,780		170,000				170,000	152,780
National Assistance Burials						9,400		9,400						-	9,400
Public Conveniences		168,040		3,420		2,520	3,940	177,920		1,200				1,200	176,720
Regulatory Services															
Licensing and Registrations	73,170		4,090	880		70,630		148,770		103,190				103,190	45,580
Hackney Carriage Licensing	78,480		3,830	8,170		64,010		154,490		178,930				178,930	(24,440)
TOTAL (Transferred to GF Summary)	621,040	395,190	102,380	141,930	-	758,920	25,710	2,045,170	(197,960)	723,970	2,850,180	-	-	3,574,150	(1,726,940)

**CORPORATE SUPPORT SERVICES
SUBJECTIVE ANALYSIS 2012/13 ORIGINAL**

Cost Centre	Employees	Premises	Transport	Supplies	Other Contracted Services	Support Services	Depreciation	Gross Expenditure	(Internally Recharged)	Fees & Charges	Rental Income	Government Grant	Other Income	Gross Income	Net Expenditure
Legal and Administration															
Corporate Support Policy Group	338,810		5,820	1,010		45,280		390,920	(390,920)					-	-
Legal Services	385,680		1,120	93,210		303,880		783,890	(739,570)	44,320				44,320	-
Admin & Secretarial CSS	246,380		4,770	39,380		123,580	2,100	416,210	(407,680)	8,530				8,530	-
Corporate Filing Facility	80			90		3,120		3,290	(3,290)					-	-
Accommodation															
Epping Offices	5,400	849,600	380	23,790	550	470,970	150,340	1,501,030	(1,483,680)	17,350			-	17,350	-
25 Hemnall Street		51,620		8,350		28,910	6,240	95,120	(94,970)	150				150	-
Waltham Abbey		12,850		1,290		3,210		17,350	(17,340)	10				10	-
Debden / Broadway	2,740	22,500		3,390		3,410	1,170	33,210	(33,210)					-	-
Trapps Hill	5,540			7,760				13,300	(13,300)					-	-
611a Copperfield	-	-		-		-		-	-					-	-
Limes Farm Centre	6,360	4,700		-		8,890	-	19,950	(19,950)					-	-
Office Accommodation	20,040	941,270	380	44,580	550	515,390	157,750	1,679,960	(1,662,450)	17,510	-	-	-	17,510	-
Superintendents	99,520					19,310		118,830	(118,830)					-	-
Duty Officers	119,830					10,160		129,990	(129,990)					-	-
Catering				9,340		7,250		16,590	(16,590)					-	-
Townmead	57,340			380		7,100	18,450	83,270	(83,270)					-	-
Epping Town		34,380		11,410		2,160	3,640	51,590	(51,590)					-	-
Langston Road	3,810	235,390	470	4,680		39,870	28,710	312,930	(312,640)				290	290	-
Burton Road		4,390				2,430	2,510	9,330	(9,330)					-	-
Depot Accommodation	61,150	274,160	470	16,470	-	51,560	53,310	457,120	(456,830)	-	-	-	290	290	-
Other Support Services															
Building Maintenance				340,210		182,770		522,980	(522,980)					-	-
Estates & Valuation	210,050		7,460	19,790		105,790		343,090	(325,890)	17,200				17,200	-
Human Resources	289,940		840	3,630		130,150		424,560	(424,560)					-	-
Payroll	80,890		340	810		65,140		147,180	(146,140)				1,040	1,040	-
Reprographics	128,180		50	109,040		46,860		284,130	(278,870)	5,260				5,260	-
TOTAL	1,980,550	1,215,430	21,250	677,560	550	1,610,240	213,160	5,718,740	(5,624,590)	92,820	-	-	1,330	94,150	-
DIRECTORATE TOTAL	2,601,590	1,610,620	123,630	819,490	550	2,369,160	238,870	7,763,910	(5,822,550)	816,790	2,850,180	-	1,330	3,668,300	(1,726,940)

HR Corporate Improvement	110,830	-	-	62,700		2,580		176,110	(164,710)				11,400	11,400	-
Local Land Charges Group	138,660		300	50		90,030		229,040	(229,040)					-	-
Licensing Group	136,400		7,480	1,460		122,630		267,970	(267,970)					-	-
Facilities Management	348,530		16,870	5,550		100,650		471,600	(471,600)					-	-
Emergency Planning Group	42,270		510	10		55,010		97,800	(97,800)					-	-
Health & Safety	42,520		2,000	150		34,900		79,570	(79,570)					-	-
Corporate Training	56,530					182,250		238,780	(238,780)					-	-
Emergency Radios			3,690			150		3,840	(3,840)					-	-
Vehicle Wash		2,340		2,490		70		4,900	(4,900)					-	-
Fuel Account		3,080		70			-	3,150	(3,150)					-	-